

SOP Log

ID# 500027

Region: NA

State: ND City: Velva

Location: Agro-Tech, Inc

→ cover page & index
only
→ contact Juliet
Thompson or Diane
D'Angelo for
access to SOPs

FRD/LRD: Curdis Lee
Submitter

Effective Date: 2012

Received at HQ: 8/12/14 Sign/Date Date to Reviewer: 8/12/14

Reviewed By: Diane D'Angelo

Description of Material (s): 2012 SOPs

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Electronic copy ok to use: Y or (No) If no, indicated what needs to be done Use this hard copy
(Circle one)

Date from Reviewer: 8/12/14

Date Posted: 8/13/14 Archive Date: 8/13/14

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Sign: [Signature]

Comment: _____

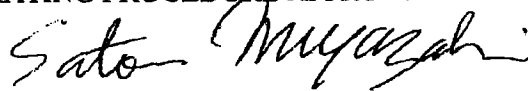
MICHIGAN STATE
UNIVERSITY

TO: Mr. Curtis Lee
Agro-Tech, Inc.
Research Farm
4489 Highway 41 North
Velva, ND 58790

FROM: Satoru Miyazaki, IR-4 Regional Field Coordinator

SUBJECT: STANDARD OPERATING PROCEDURE APPROVAL

DATE: May 4, 2012



Per 40CRF160 Good Laboratory Practice Standards (GLP), this is to notify you that your Standard Operating Procedure (SOP) in use is approved. Please retain this document with your SOP to fulfill GLP requirements.

SOP	REV #	EFFECTIVE DATE	SOP	REV #	EFFECTIVE DATE
ADM.01	8	5-04-12	FCR.07	10	5-04-12
ADM.02	10	5-04-12	FCR.08	4	5-04-12
ADM.03	6	5-04-12	FCR.09	3	5-04-12
ADM.04	6	5-04-12	FCR.10	6	5-04-12
ADM.05	7	5-04-12	FCR.11	7	5-04-12
ADM.06	5	5-04-12	FCR.12	9	5-04-12
ADM.07	5	5-04-12	FCR.13	7	5-04-12
ADM.08	8	5-04-12	FCR.14	4	5-04-12
			FCR.15	9	5-04-12
FCR.01	9	5-04-12	FCR.16	8	5-04-12
FCR.02	4	5-04-12	FCR.17	2	5-04-12
FCR.03	11	5-04-12			
FCR.04	6	5-04-12	QAU.01	6	5-04-12
FCR.05	9	5-04-12	QAU.02	7	5-04-12
FCR.06	6	5-04-12	QAU.03	9	5-04-12
			QAU.04	3	5-04-12



**IR-4 NORTH
CENTRAL REGION
RESEARCH CENTER**

Michigan State University
3900 Collins Road, Suite 1031B
Lansing, MI
48910-8396
517.337.3181
Fax: 517.432.2098

SOP #.	REVISION #	EFFECTIVE DATE	REVIEW DATE
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ADMINISTRATIVE

ADM.01	REVISION 8	January 1, 2011	January 1, 2012
ADM.02	REVISION 10	January 1, 2011	January 1, 2012
ADM.03	REVISION 6	January 1, 2011	January 1, 2012
ADM.04	REVISION 6	January 1, 2011	January 1, 2012
ADM.05	REVISION 7	January 1, 2011	January 1, 2012
ADM.06	REVISION 5	January 1, 2011	January 1, 2012
ADM.07	REVISION 5	January 1, 2011	January 1, 2012
ADM.08	REVISION 8	January 1, 2011	January 1, 2012

FIELD CONTRACT RESEARCH

FCR.01	REVISION 9	January 1, 2011	January 1, 2012
FCR.02	REVISION 4	January 1, 2011	January 1, 2012
FCR.03	REVISION 11	January 1, 2011	January 1, 2012
FCR.04	REVISION 6	January 1, 2011	January 1, 2012
FCR.05	REVISION 9	January 1, 2011	January 1, 2012
FCR.06	REVISION 6	January 1, 2011	January 1, 2012
FCR.07	REVISION 10	January 1, 2011	January 1, 2012
FCR.08	REVISION 4	January 1, 2011	January 1, 2012
FCR.09	REVISION 3	January 1, 2012	January 1, 2012
FCR.10	REVISION 6	January 1, 2011	January 1, 2012
FCR.11	REVISION 7	January 1, 2011	January 1, 2012
FCR.12	REVISION 9	January 1, 2011	January 1, 2012
FCR.13	REVISION 7	January 1, 2011	January 1, 2012
FCR.14	REVISION 4	January 1, 2011	January 1, 2012
FCR.15	REVISION 9	January 1, 2011	January 1, 2012
FCR.16	REVISION 8	January 1, 2011	January 1, 2012
FCR.17	REVISION 2	January 1, 2011	January 1, 2012

QUALITY ASSURANCE UNIT

QAU.01	REVISION 6	January 1, 2011	January 1, 2012
QAU.02	REVISION 7	January 1, 2011	January 1, 2012
QAU.03	REVISION 9	January 1, 2011	January 1, 2012
QAU.04	REVISION 3	January 1, 2011	January 1, 2012

Approved by Curtis Lee Date 1-1-12

FIELD CONTRACT RESEARCH

- FCR.11 Storage and Shipment of Residue Samples.
- FCR.12 Residue Trial Design and Maintenance.
- FCR.13 Standards, Reagents and Solutions.
- FCR.14 Test Substance Application.
- FCR.15 Biotech Field Trials.
- FCR.16 Use of Electronic Field Notebooks.
- FCR.17 Industrial and Pharmaceutical Field Trials.

QUALITY ASSURANCE UNIT

- QAU.01 Quality Assurance Responsibilities.
- QAU.02 Quality Assurance Inspection Procedures.
- QAU.03 Quality Assurance Inspection Reports and Records.
- QAU.04 Quality Assurance Inspection Procedures for Biotech Field Trials

OTHER

See SOPs for electronic field notebooks (If Applicable).

SOP #. SOP TITLE

ADMINISTRATIVE

ADM.01	SOP Preparation, Approval, Distribution, Review, Revision and Retirement.
ADM.02	Personnel File Establishment and Maintenance.
ADM.03	Data Recording, Handling and Storage.
ADM.04	Archives.
ADM.05	Test Facility Organization and Personnel.
ADM.06	Protocol and SOP Deviation Policy.
ADM.07	Sponsor and EPA Audits.
ADM.08	Master Schedule.

FIELD CONTRACT RESEARCH

FCR.01	Equipment Logs and Records.
FCR.02	Use and Operation of Agricultural Field Equipment.
FCR.03	Use, Maintenance, and Standardization of Field Instruments.
FCR.04	Cleaning and Maintenance of Field Equipment.
FCR.05	Calibration of Field Equipment.
FCR.06	Balance Calibration and Maintenance.
FCR.07	Test Substance Storage, Use, Mixing and Disposal.
FCR.08	Soil Sampling for Characteristics.
FCR.09	Soil Sampling for Residue Analysis.
FCR.10	Crop Sampling for Residue Analysis.

ARCHIVED
ADM 01-65-12
AGRO-TECH, INC.
Valva ND